

## GSO Meeting on 6/16/2020

Presiding: Wei-Lee

Present: Wei-Lee, Carly, Aidan, Apurva, Daniel Gribble, Daniel Hayes, David, Gaurav, JT, Kurt, Paulina, Sydney, Bev, Prof. Morgan

Absent: Vik

### Symposium

From last time:

- Poster call out and presentation call out was sent to department
- Still waiting on SAO to approve Symposium via Boiler link
  - To obtain Conferences link for invitation, brochure, and industrial liaison team
- Poster submission platform? SharePoint vs YouTube vs other file hosting services
  - SharePoint can grant specific permissions to specific folders for file upload. We would just need to add them individually to submission folder
    - Upload via Slack
  - Alternatively: upload to YouTube (poster presenter winners?)
- Brochure and invitations are finalized: waiting on conferences link

This week:

- Industrial Liaison:
  - Dr. Mentzer would like to contact his industrial contacts himself. Thus, I think a letter should be drafted that is slightly more general (i.e., no space to fill in each individual company and contact name) that Wei-Lee can sign as our president. This letter can be attached by Dr. Mentzer as a pdf.
  - There is a liaison team folder on Microsoft teams with the spreadsheet we will be using to go keep track of who we contact. We should be all ready to go once we get the website from conferences!
- Poster presentation framework:
  - Ask presenters to upload talks a few days before Symposium to screen them.
  - WebEx room for each personal presenter to answer questions in a particular timeslot.
  - For questions asked outside the timeslot, use Slack.
  - Figure out if limit on number of people in a WebEx room is an issue. Confirm with ECN.
- Slack updates
  - Possible to get free Slack Premium trial for Aug.
  - Slack is a better option for elevator talk uploads. Also minimizes number of platforms.
- Reminder for speaker submission to be sent out this week.
- Funding:
  - Funding required for speaker's travel requirements.
  - WebEx can facilitate recording, no funds needed for recording.

## Regular updates

Vice President- Carly:

- I know that budgeting will look quite different since most events will continue to be virtual for the foreseeable future, but if you would like to chat with me about how much your position typically spends each semester then I am happy to do that. Wei-Lee and I will need to start making our budgeting proposal soon so it may be good to start thinking about events you would like to host virtually and if there are any costs involved.

First Year Reps- Daniel and Paulina:

- Question asked on first year deferral. Addressed by Prof. Morgan.
- Planning to host WebEx chat with incoming first years sometime soon.

Social- Kurt:

- Logic puzzle contest on June 29th.

Safety- David:

- Bring up issue on one glove policy with Safety Committee
- Face mask at all times, unless alone in an office (from Dr. Nagy). From Dr. Kim: "There will be zero tolerance for deviation from the Protect Purdue pledge, including loss of entry to FRNY for violations."
- Addition to FRNY SOP: When moving throughout the building in a "One way" area, or when using the stairs in the atrium, should another person come from the opposite direction please stop and turn your face away from the other person until they pass.
  - Shutdown atrium stairs since they are too narrow for two-way traffic?
  - Could also make them one-way.
  - Have to consider fire code too.
- COVID-19 On-Site Employee Safety Training developed by REM was recently moved to SuccessFactors on June 8th (Need to re-do in SuccessFactors if completed before this date) Use Firefox or Chrome.

President- Wei-Lee:

- Virtual meeting/panel: What is ChemE/CoE/University doing to address injustice issues in diversity, equity, and inclusion? What are students' concerns, questions, and opinions?
- Get the conversation going with a University speaker/professor/anonymous inputs. Inform the student body about efforts, resources, and that we, peers, professors, department, university cares.
- Potential Contacts: Office of Graduate Diversity Initiatives  
Division of Diversity and Inclusion  
Diversity Resource Office
- Possible first steps:
  - Do a survey on how students would like topics to be addressed.
  - Have a speaker facilitate these conversations and/or have a graduate student body discussion.